

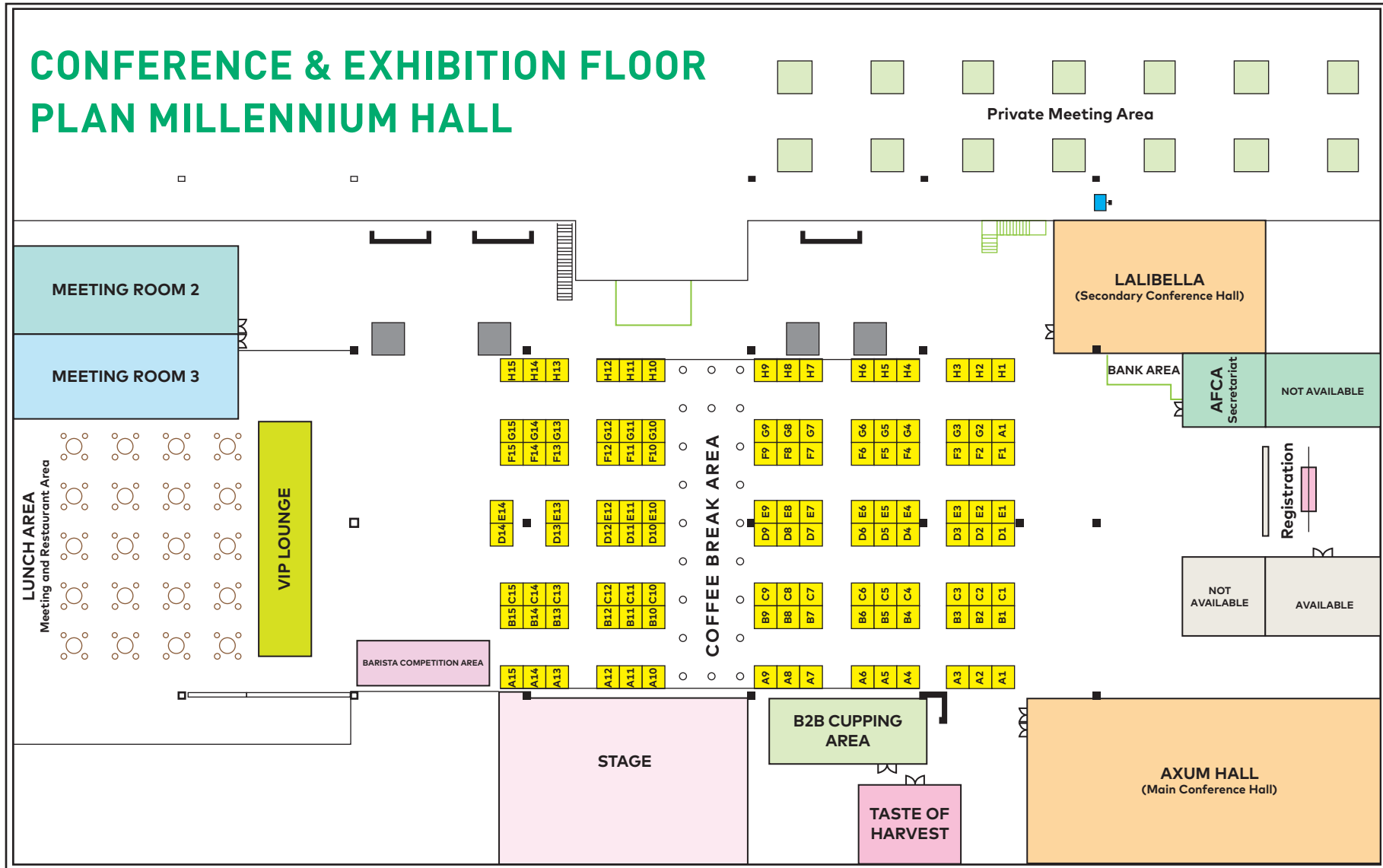


EXHIBITION PROSPECTUS

African Fine Coffees Conference & Exhibition

Addis Ababa, Ethiopia

February 6th-10th, 2024



EXHIBITION BOOTH GUIDE

- 9 Panels open for branding
- Each Panel Measured: 90cmW x 2.4mH
- Facia Space: 2.9mW x 30cmH
- 3 Plastic Chairs
- 1 Round Table
- 3 Spotlights
- Power Source
- 1 Modular Exhibition Counter
Branding size: 97cmW x 68cmH
- 1 Waste Bin
- Grey Carpet

3m Width x 3m Depth x 2.5m Height Booth



EXHIBITION SCHEDULE & BADGES

Exhibition Schedule:

- Official opening ceremony for the exhibition is at **11:00 AM**
- Set up (Build Up): Exhibitors can setup their booths on **February 6, 2024 from 2:00 PM - 10:00 PM**
- The exhibition will be open **from 8:00 AM - 5:00 PM daily from February 7 - 10, 2024**
- Exhibitors need to be in their booth from **9:00 AM** onwards
- Dismantling (Breakdown): Exhibitors will be required to remove their displays on:
 - * **February 10 starting 4:00 PM - 8:00 PM and**
 - * **February 11 starting 9:00 AM - 3:00 PM**
- Exhibitor are not allowed to bring any exhibitor materials starting **February 7 - 10, 2024** without the express writting of the organizers.

Badges Pickup:

- Badges can be picked up at the registration desk on:
 - * **February 5, 2024 from 2:00 PM - 5:00 PM**
 - * **February 6 - 9, 2024 from 8:00 AM to 5:00 PM**
 - * **February 10, 2024 from at 8:00 AM to 12:00 PM**
- **Note:** All badges are personal, non transferable and Valid only for people over 18 years old.

Badge Access:

Exhibitors and delegates will have access to:

- Exhibition Hall
- Lunch during exhibition days
- Social Events
- Conference and B2B cupping rooms, and
- Conference Bag

Please submit your order using this link: https://docs.google.com/forms/d/1CgtS-N_w2soYn6FN-4_WP-QgQYx_EzPEJzd4a1zIQEY/edit



USD 177.10 /day

LCD TV SCREEN "65"- TV01



USD 151.80 /day

LCD TV SCREEN 55"- TV02



USD 50.60 /day

TV STAND WITH STEEL WHEEL - TVS01



USD 37.95 /day

TV STAND - TVS02



USD 50.60

BROCHURE RACK, STEEL FRAME WITH ACRYLIC SHELVES - BR01



USD 12.65

FOLDING CHAIR, LIGHT GREY - CH01



USD 18.98

LIGHT GREY PLASTIC CHAIR WITH STEEL FEET - CH02



USD 25.30

WOODEN CHAIR WITH CHROME LEG - CH03



USD 31.63

PVC WITH FOAM COVERED SEAT - CH04



USD 113.85

HIGH CHAIR STEEL - CH05



USD 63.25

FABRIC VIP CHAIR WHITE - VCH01



USD 75.90

FABRIC VIP CHAIR GREY - VCH02



USD 94.88

FABRIC VIP CHAIR LEMON - VCH03



USD 50.60

ROUND GLASS TABLE - TB01



USD 63.25

NEGOTIATION TABLE WITH MDF TOP - TB02



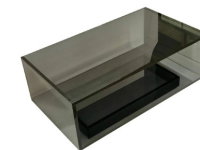
USD 151.80

HIGH TABLE STEEL - HTB01



USD 75.90

RECTANGULAR COFFEE TABLE - CTB01



USD 63.25

GLASS COFFEE TABLE BLACK - CTB02

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USD 50.60

ACRYLIC COFFEE TABLE
CTB03



USD 50.60

WOODEN COFFEE TABLE
WHITE - CTB04



USD 126.50

MODULAR COUNTER - C001



USD 189.75

LOCKABLE WOODEN
COUNTER WHITE - C002-1



USD 189.75

LOCKABLE WOODEN
COUNTER GREY - C002-2



USD 151.80

PANEL MOUNTED SHELF
PMS01



USD 63.25

STAINLESS STILL
FLOWER VASS - FV101



USD 69.58

STAINLESS STILL
FLOWER VASS - FV102



USD 69.58

STAINLESS STILL
FLOWER VASS - FV501



USD 75.90

STAINLESS STILL
FLOWER VASS - FV502



USD 82.23

STAINLESS STILL
FLOWER VASS - FV503



USD 253.00

SMALL REFRIGERATOR (100L)
RFG01



USD 506.00

MEDIUM REFRIGERATOR 230L
RFG02



USD 189.75

WATER DISPENSOR
INCLUDING 50 CUPS AND 20L
JAR - WD01



USD 63.25

COFFEE MAKER - CM01



USD 506.00

AUTOMATIC COFFEE MACHINE - CM02



USD 50.60

TEA KETTLE - TM01

DO'S AND DON'TS

- It is forbidden to make alterations of mechanical fastening (drill holes, staple or push pins), adhesive fastening (tape, glue), fix promotional literature or posters on the exhibition booth
- Display or exhibit materials must not be attached to spotlights, walls, or hung from the ceiling or exhibition booth. The exhibitor must not affix materials onto any surface, using thumbtacks, nails, spikes, stapes etc. Exhibitors will be directly responsible for damage caused to the exhibition booth or facility.
- Sample coffee or any other products must not be sold without the express writting of the organizers.
- It is forbidden to smoke anywhere inside the facility, in public areas or within close proximity to entrance or exit doorways
- Flammable, explosive or corrosive liquids or materials are prohibited in the exhibit area.
- As a safety precaution, it is recommended no one under the age of 16 be permitted in the exhibit area during move-in and move-out.

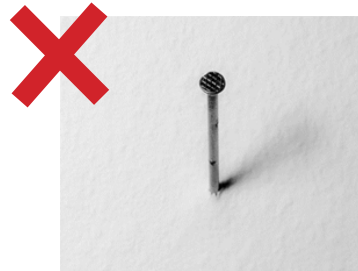
DON'TS



Hanging Materials



Drilling



Nailing



Stapling



Glueing

DO'S



Placing a banner with wooden frame into your banner



Placing sticker on the panels of your booth

ADDITIONAL INFORMATION

Recommended Customs Clearance Agency:

Afroline Logistic Service

Michael G.kirstos

Marketing Manager

Phone: +251 911 238 312 (*Mobile*)

+251 911 424 615 (*Mobile*)

Fax: +251 11 662 6818

Email: marketingafroline@mail.com

Recommended Branding Vendor(s):

Email: numekprint@gmail.com

Phone: +251 941 270 600 (*Mobile/WhatsApp*)

Note: Please copy Hanan at hananmo@flawlessevents.net

Events Management Organization:

Flawless Events

Email: hananmo@flawlessevents.net

WhatsApp No.: +251 911 61 43 09

Shipment / Consignee Information:

Ethiopia Coffee and Tea Authority

P.O.Box: 5131

Addis Ababa, Ethiopia

Phone: +251 913 278 067 (*Mobile*)

+251 913 319 963 (*Mobile*)



Flawless
EVENTS